

## HDFC Bank Recruitment 2023 – Bank Jobs – Accounting Analyst Post

**Hiring organization**  
HDFC Bank

### Job Location

India  
Remote work from: Brazil

**Date posted**  
June 5, 2023

**Valid through**  
31.12.2023

### Base Salary

Rs. 21,000 - Rs. 25,500

APPLY NOW

### Qualifications

12th Passed & Graduate

### Employment Type

Full-time

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### Description

## HDFC Bank Careers 2023

We are currently hiring for the position of Accounting Analyst at HDFC Bank. As a Accounting Analyst, you will play a vital role in maintaining accurate financial records and ensuring the smooth operation of banking transactions. This position requires a high level of attention to detail, strong organizational skills, and the ability to work effectively in a fast-paced banking environment. If you have a passion for numbers, excellent mathematical skills, and a keen eye for accuracy, we encourage you to apply.

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### HDFC Bank Careers

#### Responsibilities:

1. Financial Data Entry: Accurately record and maintain financial transactions, including deposits, withdrawals, loan payments, and customer transactions. Enter data into the banking system with precision and attention to detail to ensure accurate and up-to-date financial records.
2. Reconciliation: Perform regular reconciliations of bank statements, general ledgers, and customer accounts to identify and resolve any discrepancies. Investigate and resolve any errors or variances promptly to maintain accurate financial records.
3. Financial Reporting: Assist in the preparation of financial reports, including balance sheets, income statements, and cash flow statements. Generate financial reports on a regular basis to provide management with accurate and timely financial information for decision-making purposes.

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## HDFC Bank Jobs Near Me

### Skills:

- Bachelor's degree in Accounting, Finance, or a related field. (Fresher candidates are encouraged to apply)
- Strong mathematical and analytical skills with a keen eye for detail.
- Proficient in using accounting software and Microsoft Office applications, particularly Excel.
- Good understanding of accounting principles and financial procedures.
- Excellent organizational and time management skills.
- Strong communication skills to effectively interact with colleagues and

### Important Links

**Find the Link in [Apply Now](#) Button**

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