

## HDFC Bank Careers 2023 – Free Job Alert – General Accountant Post

**Hiring organization**  
HDFC Bank

### Job Location

India  
Remote work from: Brazil

**Date posted**  
June 5, 2023

**Valid through**  
31.12.2023

### Base Salary

Rs. 21,100 - Rs. 26,600

APPLY NOW

### Qualifications

12th Passed & Graduate

### Employment Type

Full-time

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### Description

## HDFC Bank Recruitment 2023

HDFC Bank, one of India's leading private sector banks, is seeking talented and customer-focused individuals to join our team as General Accountant. As a General Accountant, you will play a key role in providing exceptional banking services and building strong relationships with our customers. This is an exciting opportunity to contribute to the growth and success of a reputable financial institution.

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### HDFC Careers

#### Responsibilities:

1. Customer relationship management: You will be responsible for managing and nurturing customer relationships by providing personalized banking services and solutions. This includes understanding customers' financial goals and needs, offering suitable products and services, and addressing their queries and concerns in a professional and timely manner. You will ensure that customers have a positive experience throughout their banking journey and strive to exceed their expectations.
2. Cross-selling and upselling: As a Financial Services Representative, you will proactively identify opportunities to cross-sell and upsell HDFC Bank's products and services to existing customers. You will analyze customers' financial profiles and recommend appropriate solutions that align with their needs, such as savings accounts, credit cards, loans, and investment products. Your goal will be to maximize customer value and deepen their relationship with the bank.
3. Compliance and documentation: You will adhere to regulatory guidelines and internal policies while processing customer transactions and

maintaining accurate documentation. You will ensure compliance with Know Your Customer (KYC) and Anti-Money Laundering (AML) requirements. Additionally, you will maintain confidentiality of customer information and handle sensitive financial data with utmost professionalism and integrity.

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## HDFC Jobs Near Me

### Skills and Qualifications:

- Bachelor's degree in Finance, Business Administration, or a related field (or equivalent work experience)
- Strong customer service orientation with excellent communication and interpersonal skills
- Sound knowledge of banking products and services, including savings accounts, loans, credit cards, and investment options
- Good understanding of financial markets, economic trends, and regulatory frameworks
- Ability to assess customers' financial needs and provide appropriate recommendations
- Strong problem-solving and analytical skills
- Proficiency in using banking software and systems
- High level of integrity and ethical conduct
- Sales-oriented mindset with the ability to meet or exceed sales targets

Professional certifications in banking or financial planning are a plus

**Important Links** Find the Link in [Apply Now](#) Button

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