



<https://jobs.govhelp.in/job/sunpharma-recruitment-2023-free-job-alert-data-entry-executive-posts/>

Sunpharma Recruitment 2023 – Free Job Alert – Data Entry Executive Posts

Hiring organization
Sunpharma

Job Location

India
Remote work from: IND

Date posted
August 21, 2023

Valid through
31.12.2023

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Base Salary

Rs. 11,000 - Rs. 14,600

APPLY NOW

Qualifications

12th Passed & Graduate & computer knowledge

Employment Type

Full-time

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Description

Sunpharma Jobs 2023

The Data Entry Executive is responsible for entering data into computer systems. The ideal candidate will be a detail-oriented individual with excellent typing skills.

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Sunpharma Careers

Responsibilities:

- Enter data into computer systems from a variety of sources, such as paper forms, spreadsheets, and databases
- Verify the accuracy of data entry
- Maintain data integrity
- Resolve data entry errors

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Sunpharma Jobs Near Me

Skills

- Excellent typing skills
- Attention to detail
- Ability to work independently and as part of a team

- Proficient in Microsoft Office Suite

Important Links

Find the Link in [Apply Now](#) Button

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