



<https://jobs.govhelp.in/job/wipro-recruitment-2023-latest-job-concierge-post/>

Wipro Recruitment 2023 – Latest Job – Concierge Post

Job Location

India
Remote work from: IND

(adsbygoogle = window.adsbygoogle || []).push({});

Base Salary

Rs. 20,500 - Rs. 27,500

Qualifications

Graduate

Employment Type

Full-time

(adsbygoogle = window.adsbygoogle || []).push({});

(adsbygoogle = window.adsbygoogle || []).push({});

Description

Wipro Recruitment 2023

Wipro is looking for passionate and service-oriented Concierges to join our team. As a Concierge, you will play a key role in providing excellent customer service to Wipro's employees and visitors. You will be responsible for a variety of tasks, including greeting and assisting visitors, providing information and directions, and coordinating travel and logistics.

(adsbygoogle = window.adsbygoogle || []).push({});

Wipro Careers

Responsibilities:

- Greet and assist visitors to Wipro offices.
- Provide information and directions to visitors.
- Coordinate travel and logistics for Wipro employees and visitors.
- Manage Wipro's visitor reception area.
- Provide other customer service duties as assigned.

(adsbygoogle = window.adsbygoogle || []).push({});

Wipro Jobs Near Me

Hiring organization

Wipro

Date posted

November 17, 2023

Valid through

31.03.2024

APPLY NOW

Skills

- High school diploma or equivalent.
- 1+ years of experience in a customer service role.
- Excellent communication and interpersonal skills.
- Ability to work independently and as part of a team.

Proficiency in using computers and Microsoft Office Suite

Important Links Find the Link in [Apply Now](#) Button

(adsbygoogle = window.adsbygoogle || []).push({});

(adsbygoogle = window.adsbygoogle || []).push({});